

## GUIDE TO APPROVED USE

- Emergencies
- Important calls to parents
- Checking for messages in the lunch hour

## GUIDE TO INAPPROPRIATE USE

- Texting friends
- Spreading gossip
- Make/send harassing or threatening calls/texts
- Inappropriate language - verbal or text
- Using it in the classroom, playground

## CONSEQUENCES OF INAPPROPRIATE USE

**Consequences:** Phones seen at school outside the designated area will be confiscated from the student by a teacher (ensuring the phone is turned off first by the student) taken to the office and collected at the end of the school day.

**1st Incident:** Phone confiscated by teacher, (phone to be turned off by student) placed in pink phone box in front office and recorded in book. Phone card organised if required. Student to collect from office.

**2nd Incident:** Similar confiscation procedures. Admin notified of second offence. Student to collect from Principal/Deputy.

**3rd Incident:** Student will be suspended for deliberate disobedience/failing to follow directions. Parent to collect phone.

**Failing to hand phone over:** Reported to Administration.

**Using inappropriate text:** Reported to Administration

## MP3/MP4 PLAYER POLICY (MUSIC/MEDIA PLAYERS)

Students may bring MP3 players to school to use before school and in the lunch hour. However, they must have them stored away before entering classrooms. This means MP3 players are not be used in the classrooms and must be stored away out of sight.

**Consequences:-** Same as phone use. Students do not require a permission card.



### Mobile Phone & MP3 Policy

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# GLADSTONE STATE HIGH SCHOOL

## Mobile Phone & MP3 Policy



Revised June 2008

## RECORDING DEVICE POLICY

### RULE

Students may not use any recording device in the school grounds.

This includes:

- Transmitting images
- Taking photographs with a phone
- Taking photographs with a camera
- Using a tape recorder
- Using a Mobile phone on record setting
- Using a MP3 player on record setting
- Video recording

### CONSEQUENCE

*Disciplinary action*

**EXCEPTIONS:-** *If a HOD has approved the use of a camera or video camera to record images for curriculum purposes.*

## RATIONALE

Gladstone State High School acknowledges the efficacy and reality of mobile phones as a 21st Century technological tool and that technological skills are important to students' future life choices.

They are also effective communication tools and provide, particularly for parents, peace of mind about the safety and security of their children, especially, for example, when normal routines of arriving to and leaving school may be varied.

Gladstone State High School is committed to establishing and sustaining a safe and happy environment for students that best fosters quality learning and the social development of every child.

Every student has a right to privacy, integrity, to feel safe, and learn. Every teacher has a right to teach in a setting that is optimum to quality learning.

Mobile phones, MP3 players and other technological devices can cause significant disruption to the learning and teaching rights of others.

This situation has led us to put in place firm rules and boundaries around the use of recording devices and mobile phones.

## PHONE POLICY

### PROVISIONS

1. Students are permitted to have mobile phones at school and at school related activities if used in the appropriate manner.
2. The school reserves the right to ban mobile phones (and like apparatus) at special events.
3. Students who need to bring a phone to school will need to apply for a phone card (Form available at the office). This is to be completed and submitted for approval **prior** to bringing a mobile phone to school.
4. Students must have the phone switched off at all times (not on silent mode) and must be kept out of sight at all times
5. Students with a mobile phone pass who wish to make a call can use the designated area in the administration courtyard.
6. Students must display courtesy, consideration and respect for others whenever they are using a mobile phone.
7. Mobile phones are not permitted during any formal examinations. It is considered a serious misdemeanor to have a phone in the exam room.
8. Students who do not require a phone for parent contact are discouraged from bringing phones (and like apparatus) to school. No liability will be accepted by the school in the event of loss or theft. Students bring mobile phones to school at their own risk.